

AN EXAMPLE OF COMPLETED APPLICATION (for a fictitious project)



APPLICATION FORM

Applicant details

INDIVIDUAL/ORGANISATION NAME (*please circle*)

Anne Smith

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INDIVIDUALS – *please attach two statements of support from referees. if you are studying, tell us about your degree and what stage you are at.*

Letters are attached from my academic supervisor and another lecturer. I am beginning my second year of a Master of Planning degree at Lincoln University.

ORGANISATION – WHAT TYPE OF ORGANISATION ARE YOU? (E.G., CHARITABLE TRUST, INCORPORATED SOCIETY, TERTIARY INSTITUTE, SCHOOL, INFORMAL)

Project details - tell us what you will be doing

1. PROJECT TITLE (*20 words max.*) Quantifying the level of recreational use of Te Waihora/Lake Ellesmere, both historical and contemporary
2. WHAT TOPIC OR TOPICS DOES YOUR PROJECT RELATE TO (*see guidelines for list of topics*):
Recreation, economy
3. OBJECTIVES (*100 words max.*)
 - Identify formal and informal groups using the lake and environs for recreation
 - Assess the current levels of use for a selected range of recreational activities
 - From a variety of sources, assess historic use for the same range of activities and the trends over time
 - Consider participant satisfaction with the selected activities and the driving forces and pressures which have led to changes in levels and types of use over time
 - Provide recommendations for future management of recreational activity in and around Te Waihora/Lake Ellesmere
4. WILL THIS PROJECT CONTRIBUTE TO A QUALIFICATION? IS THERE ACADEMIC SUPERVISION? IF YES, WHAT QUALIFICATION AND WHO IS THE SUPERVISOR?

This is a summer scholarship project, supervised by Prof. Ken Hughey, Lincoln University. It will not contribute to a qualification.

5. DESCRIBE YOUR PROJECT AND WHAT DATA WILL BE COLLECTED. (*150 words max.*)
 - Review relevant literature on recreational survey methods and any previous studies carried out in the area

- Identify formal and informal groups using the lake and environs for recreation and create a database of contacts and other information
- Select key activities and identify contacts for each of these activities, both participants and those involved in management
- Develop a questionnaire which can be used for interviews with individuals and members of recreational organisations
- Assess the current level of use and trends using historical information and contemporary data where possible.
- Consider participant satisfaction with the selected activities and the driving forces and pressures which have led to changes in levels and types of use over time
- Prepare a report outlining current use and trends in recreational use of the lake and tributary streams, and which identified the driving forces and pressures which led to changes over time.

6. HOW WILL THIS PROJECT CONTRIBUTE TO MONITORING THE STATE OF TE WAIHORA/LAKE ELLESMERE? (150 words max.)

Very little is currently known about levels of recreational activity and how and why it has changed over time. A better understanding of usage and factors contributing to change will allow targeting of resources to enable better provision for visitors. It may also highlight areas of conflict and be useful in planning for provision of new visitor/recreation facilities.

7. WHEN WILL YOU CARRY OUT THIS PROJECT? IS THIS ENVISAGED AS AN ONGOING PROJECT?

From November (2016) through to March (2017). It will not be ongoing.

8. HEALTH AND SAFETY, CULTURAL AWARENESS AND ETHICS PROCESSES

<i>Processes</i>	<i>N/A or Yes – enter one</i>	<i>If yes, briefly describe and attach evidence if available</i>
HEALTH & SAFETY	yes	See attached H&S Plan
CULTURAL AWARENESS	yes	Seek advice about the presence and nature of culturally sensitive sites around the lake and demonstrate appropriate respect
ETHICS (ANIMAL/HUMAN)	yes	Ethics committee approval is required for the interviews and will be applied for will be made once literature has been reviewed.

Funding

1. HOW MUCH ARE YOU APPLYING FOR? \$500

2. WHAT DO YOU NEED THIS FUNDING FOR (I.E., IF SUCCESSFUL WHAT WILL YOU SPEND THIS MONEY ON)? ATTACH QUOTES OR PROJECT BUDGET, OR OTHER RELEVANT INFORMATION IF APPLICABLE.

For travel costs to and from interviews and site visits to recreation facilities, and cost of photocopying of survey forms (see attached budget for further information).

3. ARE THERE OTHER FUNDERS/ARE YOU SEEKING FUNDING FROM OTHER FUNDERS? WHO?

Yes. Funding is being provided by Selwyn District Council and Environment Canterbury to cover the basic costs of the scholarship which is for 100 hours of time to work on this project. Lincoln University is providing academic supervision and office accommodation, including the use of a computer and a telephone. No funds have been provided for additional expenses.

Any additional comments? (150 words max.)

Without some additional funding to cover the cost of travel, the scope of this study will be greatly reduced, with very limited opportunities to undertake face to face interviews.

The publication of a report on the University's LEaP website is requirement of this project. The report will be peer reviewed and will be freely available to download.

I declare the application details given to be true and correct



Signature of Applicant/Organisation Office Bearer Date: 1 July 2016